

REGISTERED COMPANY NUMBER: 07858989 (England and Wales)
REGISTERED CHARITY NUMBER: 1145816

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 October 2016
for
RASASC Guildford Limited

RASASC Guildford Limited

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for the Year Ended 31 October 2016

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Chair's Report
for the Year Ended 31 October 2016

The period has been an exciting and challenging time for RASASC and as Chair, I am immensely proud of the tireless and selfless support which is delivered to survivors of rape and sexual abuse by our dedicated team.

In July we welcomed a new Independent Sexual Violence Advisor (ISVA) into our team, meaning that we continue to grow and develop, making us better placed to respond quickly to those in desperate need. I have every confidence that this aware-winning team will continue to achieve excellence in meeting the needs of those who have suffered within our community.

Speaking of awards I was delighted when our lead ISVA, Sally Hutton, received the Chief Constable's award in 2016. The award was in recognition of her outstanding victim care. Winning awards is obviously wonderful recognition of our work but it also highlights the importance of our charity and the impact that we deliver to individuals in Surrey and nationally through our Telephone Helpline.

I would like to acknowledge the wonderful work of Barbara Stevenson who retired from her role as Head of Services in October, She has been succeeded by Lesley Devonport who joined us in September 2016. Lesley comes to us with a wealth of experience from local and national government. She has worked in a commissioning role specialising in work to prevent violence against the person, so is well placed to understand the challenges we face and the often complex needs, suffered by many of the survivors who come to us for help.

It would be remiss of me not to acknowledge the challenges faced by RASASC and in fact the wider Voluntary Sector. The sector was dogged with damaging headlines pertaining to fundraising whilst public sector grants continued to decline. In response, we have redeveloped our fundraising strategy to reflect these challenging times and adopted a collaborative approach to working where appropriate. This is reflected in our work with the Sexual Assault Referral Centre, our successful partnership with Bronzefield Women's Prison and our membership on the Sexual Exploitation and Assault Management Board.

RASASC Guildford Limited

Report of the Trustees
for the Year Ended 31 October 2016

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 October 2016. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
07858989 (England and Wales)

Registered Charity number
1145816

Registered office
2nd Floor, 51/53 High Street
Guildford
Surrey
GU1 3DY

Trustees

Ms J R Emsley	Trustee	
Miss S E Fielder	Trustee	- resigned 18.11.16
S M White	Treasurer	
Ms J M Woodley	Trustee	- resigned 17.5.16
Ms S Mansfield	Trustee	
Ms A Overington	Chair	
Mrs G Simmonds	Trustee	
Mrs H Turner	Trustee	

Independent examiner

Andrew Frederick Wye
FCA
Andrew F Wye Limited
24 Marlyns Drive
Burpham
Guildford
Surrey
GU4 7LT

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

OBJECTIVES AND ACTIVITIES

Mission

RASASC Guildford Limited is a charity established with the charitable objects "to relieve the distress of people who have suffered sexual assault and to educate the public in the problems of sexual abuse".

The charity supports male and female survivors of rape and sexual abuse who are aged 13 and above, recent and non-recent.

OBJECTIVES AND ACTIVITIES

Activities

To deliver the mission the charity has several programmes which, together provide emotional and practical support to vulnerable survivors of rape and sexual abuse. All programmes are free to survivors.

These include:-

A national telephone helpline

An Independent Sexual Violence Advisor (ISVA) service which supports survivors from across Surrey.

Therapeutic face-to-face counselling which supports survivors from across Surrey and borders.

Youth support service.

Peer support groups.

Context to the work

The need for RASASC's work continued to grow. The latest reports from Surrey Police show that there has been a 153% increase in reports of rape and a 122% increase in the reports of all sexual offences since 2012.

Outcomes

The impact of RASASC's work has been transformational in helping to support survivors of rape and sexual abuse to overcome trauma and move forward with their lives; 82% of those supported by RASASC cited an improvement in their mental well-being as a direct result of the support offered to them by the charity.

In the reporting period RASASC:

Supported 454 clients through its Independent Sexual Violence Advisor service.

Received 2,331 calls into its telephone helpline.

Conducted 249 client assessments for counselling.

Provided 4,176 counselling sessions to clients in need.

Challenges

Like all charities, RASASC faces significant challenges not least, managing the sheer number of referrals into the service, which has increased significantly in the wake of media revelations about celebrities who have perpetrated acts, or are survivors of rape and sexual abuse. The counselling service is currently stretched to capacity. The team is presently holding a 12 month waiting list.

This increased need comes against a challenging financial environment in which charities are finding that there is increased competition for funding. When it launches, RASASC has committed to join the newly formed Fundraising Regulatory Board. The Board will aim to govern the practice of fundraising and ensure high standards in practice. RASASC has recruited a fundraiser who is a qualified member of the Institute of Fundraising. The aim is that the fundraiser will be able to provide strategic level fundraising and development, this will assist RASASC in addressing any areas of as yet un-met need, such as reducing the counselling waiting list and recognising the need to support survivors with complex mental health issues.

OBJECTIVES AND ACTIVITIES

Financial overview

RASASC continues to be successful in attracting the funding necessary to support and develop its suite of services, namely its Independent Sexual Violence Advisors (ISVAs), various counselling services and telephone helpline. RASASC completed the financial year with a surplus of £67,561 (2015 deficit £58,847). The surplus for the year was boosted by a grant of £69,252 covering three years of expenditure for the provision of counselling services in a new hub facility located in Leatherhead.

The income for the year totalled £362,005 (2015 - £299,079) and the charity is grateful for the support of its funders. The main source of income was from grants towards specific projects. In particular in this year the charity received grants from the Office of the Surrey Police and Crime Commissioner of £206,606, Ministry of Justice £84,000, Community Foundation £8,190 and Care UK £4,365. The charity was also grateful to have received donations from both corporate and personal supporters along with contributions from clients

The charity had funds of £289,877 at the year end. This reflects the timing difference between receipt of funds and the matching expenditure on services. The reserves policy of RASASC is to maintain at least the equivalent of 3 months of forecast expenditure at all times. However, to provide a buffer for prudence our aspiration is to typically hold the equivalent of between 3 and 6 months of forecast expenditure. Further, this minimum reserve figure may be significantly exceeded at certain points in the calendar such as in the period immediately after the receipt of major grant streams or when grants cover extended periods have been received. This scenario occurred at the end of the current financial year.

Approved by order of the board of trustees on 9 June 2017 and signed on its behalf by:



S M White - Trustee

Independent Examiner's Report to the Trustees of
RASASC Guildford Limited

I report on the accounts for the year ended 31 October 2016 set out on pages six to nine.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of FCA.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Andrew Frederick Wye
FCA
Andrew F Wye Limited
24 Marlons Drive
Burpham
Guildford
Surrey
GU4 7LT

9 June 2017

RASASC Guildford Limited

Statement of Financial Activities
for the Year Ended 31 October 2016

	Notes	Unrestricted fund £	Restricted fund £	31.10.16 Total funds £	31.10.15 Total funds £
INCOMING RESOURCES					
Incoming resources from generated funds					
Voluntary income		34,361	320,663	355,024	290,682
Activities for generating funds	2	6,531	-	6,531	7,788
Investment income	3	450	-	450	609
Total incoming resources		<u>41,342</u>	<u>320,663</u>	<u>362,005</u>	<u>299,079</u>
RESOURCES EXPENDED					
Costs of generating funds					
Costs of generating voluntary income	4	1,984	-	1,984	2,912
Other resources expended		<u>14,681</u>	<u>277,779</u>	<u>292,460</u>	<u>355,014</u>
Total resources expended		<u>16,665</u>	<u>277,779</u>	<u>294,444</u>	<u>357,926</u>
NET INCOMING/(OUTGOING) RESOURCES		<u>24,677</u>	<u>42,884</u>	<u>67,561</u>	<u>(58,847)</u>
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>113,620</u>	<u>108,696</u>	<u>222,316</u>	<u>281,163</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>138,297</u></u>	<u><u>151,580</u></u>	<u><u>289,877</u></u>	<u><u>222,316</u></u>

The notes form part of these financial statements

RASASC Guildford Limited

Balance Sheet

At 31 October 2016

	Notes	Unrestricted fund £	Restricted fund £	31.10.16 Total funds £	31.10.15 Total funds £
CURRENT ASSETS					
Cash at bank and in hand		138,297	151,580	289,877	222,316
NET CURRENT ASSETS		<u>138,297</u>	<u>151,580</u>	<u>289,877</u>	<u>222,316</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
		<u>138,297</u>	<u>151,580</u>	<u>289,877</u>	<u>222,316</u>
NET ASSETS		<u><u>138,297</u></u>	<u><u>151,580</u></u>	<u><u>289,877</u></u>	<u><u>222,316</u></u>
FUNDS					
Unrestricted funds	7			138,297	113,620
Restricted funds				<u>151,580</u>	<u>108,696</u>
TOTAL FUNDS				<u><u>289,877</u></u>	<u><u>222,316</u></u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 October 2016.


The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 October 2016 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective January 2015).

The financial statements were approved by the Board of Trustees on 9 June 2017 and were signed on its behalf by:



Ms A Overington -Trustee



S M White -Trustee

The notes form part of these financial statements

Notes to the Financial Statements
for the Year Ended 31 October 2016

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. ACTIVITIES FOR GENERATING FUNDS

	31.10.16	31.10.15
	£	£
Fundraising events	<u>6,531</u>	<u>7,788</u>

3. INVESTMENT INCOME

	31.10.16	31.10.15
	£	£
Deposit account interest	<u>450</u>	<u>609</u>

4. COSTS OF GENERATING VOLUNTARY INCOME

	31.10.16	31.10.15
	£	£
Support costs	<u>1,984</u>	<u>2,912</u>

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 October 2016 nor for the year ended 31 October 2015.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 October 2016 nor for the year ended 31 October 2015.

Notes to the Financial Statements - continued
for the Year Ended 31 October 2016

6. STAFF COSTS

	31.10.16	31.10.15
	£	£
Wages and salaries	148,358	165,023
Social security costs	5,735	12,225
	<u>154,093</u>	<u>177,248</u>

The average monthly number of employees during the year was as follows:

	31.10.16	31.10.15
Office administration	5	5
ISVA and other service providers	4	4
	<u>9</u>	<u>9</u>

No employees received emoluments in excess of £60,000.

7. MOVEMENT IN FUNDS

	At 1.11.15	Net movement in funds	At 31.10.16
	£	£	£
Unrestricted funds			
General fund	113,620	24,677	138,297
Restricted funds			
Restricted Funds	108,696	42,884	151,580
	<u>222,316</u>	<u>67,561</u>	<u>289,877</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	41,342	(16,665)	24,677
Restricted funds			
Restricted Funds	320,663	(277,779)	42,884
	<u>362,005</u>	<u>(294,444)</u>	<u>67,561</u>

Detailed Statement of Financial Activities
for the Year Ended 31 October 2016

	31.10.16 £	31.10.15 £
INCOMING RESOURCES		
Voluntary income		
Gifts	12,856	13,698
Donations	21,507	33,564
Grants	320,661	243,420
	<hr/>	<hr/>
	355,024	290,682
Activities for generating funds		
Fundraising events	6,531	7,788
Investment income		
Deposit account interest	450	609
	<hr/>	<hr/>
Total incoming resources	362,005	299,079
RESOURCES EXPENDED		
Other resources expended		
Wages	148,358	161,412
Social security	5,735	11,727
Rent and rates	21,376	5,485
Training costs	13,179	32,021
Supervision costs	21,959	7,475
Telephone	1,784	2,995
Travel	14,621	7,643
Printing and stationery	6,287	18,240
Sundry expenses	16,850	13,648
Counsellor fees	27,630	44,439
	<hr/>	<hr/>
	277,779	305,085
Support costs		
Management		
Wages	-	3,611
Social security	-	498
Rent and rates	-	17,249
Insurance	-	1,911
Travel	2,341	5,985
Telephone	4,326	2,447
Postage and stationery	2,073	3,767
Other overheads	7,205	16,653
Accountancy fees	720	720
	<hr/>	<hr/>
	16,665	52,841
Total resources expended	294,444	357,926
	<hr/>	<hr/>
Net income/(expenditure)	67,561	(58,847)
	<hr/>	<hr/>